

# BRADFORD RECLAMATION DISTRICT 2059

Meeting Minutes for  
Tuesday, June 6, 2017

**Location: Antioch Fair Grounds**

1201 West 10<sup>th</sup> St Antioch, CA

Board President: Rob Davies  
Trustees present: Michael Craig  
Bill Hall  
Gill Orozco  
James Folsom

Other's Present: List of Landowners Present is outlined on the meeting sign in sheet. Attorney, Mia Brown, Engineer, Blake Johnson, Levee Superintendent, Smith Cunningham and the District Secretary Angelia H. Tant taking the meeting minutes.

**10:08 A.M. Convene, Call to Order, and Determine a Quorum**

## PUBLIC COMMENT

Public Comment from Karen Cunningham – She has been attending the Stewardship Counsel meetings and she brings a stack of information to pass out for anyone interested. They have discussed the tunnels and moving forward with placing more salinity barriers in the Delta. Karen states the upcoming projects will affect the Discovery Bay residents and their recreation out on the water.

President Davies announces there will be a ferry meeting on 6/23/2017 @ 11:30 AM at the Ferry Slip on Jersey Island.

## CONSENT ITEMS (Items listed as C.1 through C.4 on this Agenda)

**C.1 MEETING MINUTES: APPROVE Board meeting minutes.**

Attachments: RD 2059 Meeting Minutes  
4-4-2017

**C.2 PAYROLL: APPROVE Appropriation warrant for \$5,000.00 to deposit into the Payroll account.**

Attachments: Payroll documents

**C.3 GENERAL WARRANTS: APPROVE Warrants for General Expenses/Work Agreements**

Attachments: List of Warrants

Motion by Orozco: Approve Consent Items as presented.  
2nd by Folsom, with all in favor and zero opposed

APPROVED 5-0-0

## DISCUSSION ITEMS:

**D.1 ITEMS REMOVED FROM CONSENT AGENDA: DISCUSS/POSSIBLE ACTION**

No items were removed from the Consent Agenda for discussion.

## **D.2 FACILITY RENTAL AGREEMENT: DISCUSS/POSSIBLE ACTION**

a. Legal Counsel, Mia Brown, reports there is a copy of the rental agreement from the Contra Costa County Fair. Mia states that she contacted the Fair's management to request some minor changes, but those changes were not yet approved by the Fair. Mia reports that the agreement as presented is more for people renting space to hold events on the Fairgrounds, as opposed to regular rental of meeting space. Mia reports that at this time, the District doesn't have a written rental agreement. Mia states the District must continue to pay the \$50.00 a month until a written agreement can be approved. Mia will work with Fair management to make the requested changes, and bring a final agreement back to the Board for approval at the next meeting.

## **D.3 FERRY MATTERS: DISCUSS/POSSIBLE ACTION:**

a. Discuss and consider approving a reduction in ferry hours or days of service, and authorize submittal of proposed reduction of ferry service to Delta Ferry Authority (DFA). There was a letter submitted to the District by the Boat Club, requesting that specific times and hours not be affected. The DFA is proposing eliminating the 5:00 p.m. run to cut expenses. Mia reports that the issue before the Board for discussion and action at today's meeting is to decide what hours or other operational items should be reduced or modified, so that the District can present a unified, written proposal for consideration by the DFA at its next meeting. There is a brief discussion on the calls that come in regarding the ferry staff being late. The Board discusses cutting the first hour of the morning run, due to the ferry staff always running late. There is a brief discussion whether this schedule would affect residents on the island that may need to get to work. Mia asks Trustee Hall if this would affect his work schedule. Trustee Hall replies "no."

**Motion by Orozco: Board would like to propose cutting one day year around of ferry service deduction or two days in the winter time for six (6) months of ferry service reduction. The day the Board would prefer for the one day a week all year would be Wednesday. Winter days would be Tuesday and Thursday for the six months beginning in December and ending in May. Legal Counsel will draft a letter to this effect.**

**2<sup>nd</sup> by Hall**

**APPROVED 5-0-0-**

b. Update from Legal Counsel regarding funds received from the County for ferry operations. – CSA- M1 Funds is discussed. Mia reports that the County formed a county service area (CSA) in 1960, the County takes the revenue from that District and that is given to the DFA. Mia cannot find in the county records what that amount was. There is a component that appears that ties into the property taxes. Mia will be doing some more research to confirm this. Mia expresses that she feels that the component is fixed and historically there was more paid based on the property values. The county pledged to commit to \$15k a year from their special districts fund back in 1990. The amount has not changed. Mia reports that it may be possible to go and ask for an increase due to the fact that it has not been increased in approximately twenty years. The other possibilities, is trying to find some type of grant since this is the sole source of access to the island and there a public safety component, if the DFA can't provide service. Mia expresses there is an intent & previous authorization to meet with the County and request an increase of County funding. Then look into requesting alternative funding from another source.

**D.4 ELECTION: DISCUSS/POSSIBLE ACTION:** All mail ballots can be held on any day but the 1<sup>st</sup> Tuesday of November 2017 in which is another election day. Trustee's terms expiring: Gil Orozco, Robert Davies and William Hall.

M/S/P by Orozco/Hall with all in favor and zero opposed to hold this election Tuesday, November 14, 2017 and moved the district's meeting to this day.

**D. 5 2017-2018 ASSESSMENT ROLL: DISCUSSION/POSSIBLE ACTION**

a. Mia reports that this comes a month early with the possibility that the Board may choose not to have a July board meeting. The assessment roll must be submitted no later than August 10<sup>th</sup>. Mia apologizes that this is early however, it must be done before August 10. The Board may table this until August however expresses that this would be cutting it close. The Board chooses to table the item during the meeting to move forward and review the financials and the current budget status. The District financials and the budget outline that the District, at this time, cannot reduce the current assessment roll. The District currently has outstanding obligations. Mia's legal opinion is that the assessments should be adopted as presented (as called for in the assessment Engineer's Report for the last Prop. 218 study) and expresses that the District has no savings and expresses that the District cannot vote to put the District in debt by deviating from the accepted assessment schedule.

Motion: by Craig-- Adopt the 2017-2018 tax roll and have the Contra Costa County collect the roll on behalf of the District.

2<sup>nd</sup> by Hall

APPROVED 5-1-0

Trustee Folsom Dissenting

**D.6 LEVEE IMPROVEMENT MATTERS: DISCUSSION/POSSIBLE ACTION**

District Engineer, Blake Johnson, reports that the District is eligible for DWR funding for the 2017/2018 fiscal year. Blake reports that there is other funding outlined for different categories outlined on the DWR report.

**D.7 REPORTS: DISCUSS/POSSIBLE ACTION**

**a. District Secretary:**

1. Financials

**b. Levee Superintendent report by Smith Cunningham:**

1. Report on recent storms and flood-season preparations – There have been recent storms, nothing too serious, tides are low, the snow melt hasn't seemed to be too bad. There seems to be some high tides. Smith has been monitoring some spots on the waterside of the levee, and nothing has changed. Therefore, Smith doesn't see any reason to spend money for any work on those spots at this time.

2. Report on general maintenance activities – weed abatement on the waterside and some on the landside of the levees is needed. There are some beaver-related issues the main ditch. Smith dug out a dam and the beavers have put it back. Smith reports that he will have to dig it out again. The island is reported to be dry. The Mitigation Site is badly in need of maintenance, which needs to be discussed when the District talks to DWR and DF&W. Smith reports trees on the fence look like a war zone. Smith reports that he has been piling

up debris and he has fixed the fence. Smith reports that this will be a continuing problem for a long time because the trees are continuing to fall down as a result of the 2015 fire.

**c. Engineer**

1. 2017 Rain Season – Blake reports that we had a heck of a rainy season.
2. Emergency Action Plan – Blake reports he has not worked on this for a while and expresses that he needs to work with Angelia to get this completed. Mia reports that she has a template to use, and if the Board approves, Mia will work on it with Engineering. The Board gives direction to Mia to move forward with this.
3. Update regarding the PG&E utility pole raising – Blake received an email this morning from PG&E. Because of their emergency declaration, they have been doing work related to that and have not had time or resources to dedicate to the pole relocation. The current plan is to start the project in August or September. Blake requested a copy of PG&E's design for the project, but has not yet received it. Blake has made his recommendations for the utility pole relocation. Blake reports that without seeing their design, it's hard to move forward. Blake reports that there was a parcel or two that PG&E was having some issues with property owners. Blake reports that this is PG&E's fight not ours. DF&W is trying to take the Mitigation Site over from DWR. The account currently has \$37,000.00 in it. The State would like to get us the money and stay out of it. The idea would be for the District to do the work and invoice the group that holds the money and move forward from there. Mia asks what the likelihood is of the District being able to move forward for the fire-break portion, outside of a long term maintenance plan? Smith reports that he is in the process of doing this and mowing, and expresses that his tractor broke. Smith reports that he will be mowing again once it's up and running again. Blake will ask the DF&W the question that Mia asked and report back once he gets an answer. The Board has a discussion regarding moving trees and creating a fire break.

**d. Attorney's Report by Mia Brown:**

Mia hands out copies of a Brown Act Handbook to all of the Board of Trustees.

**D.8 The board goes into Closed Session at 11:50 AM:** Conference With Legal Counsel—  
Pending Litigation (Government Code section 54956.9(d)(2)):

1 potential case: Claim by Scott and CJ Kuhne

**The Board comes out of the closed session at 12:20 Noon: There are no reportable actions from closed-session.**

**D.8 TRUSTEE COMMENTS – There are no Trustees' comments**

**ADJOURNMENT at 12:20 Noon:** Next meeting to be held July 11, 2017