

BRADFORD RECLAMATION DISTRICT 2059

Meeting Minutes for Tuesday, February 6, 2018

Location: Antioch Fair Grounds
1201 West 10th St Antioch, CA

Board President: Rob Davies
Trustees: Michael Craig
Bill Hall
James Folsom

10:03 A.M. Convene, Call to Order, and Determine a Quorum

PUBLIC COMMENT ON NON-AGENDA ITEMS

Motion to Amend the Agenda -M/S/P by Craig/Folsom w/ all in favor and zero opposed to move the closed session items to the beginning of the meeting rather than the end. The Board then considered items D.9-D.11 prior to the Consent Items.

CONSENT ITEMS – M/S/P by Craig/Folsom with all in favor and zero opposed to approve to consent items (Items listed as C.1 through C.3 on this Agenda)

- C.1 **MEETING MINUTES: APPROVED** Board meeting minutes.
Attachments: RD 2059 Meeting Minutes for January 16, 2018
- C.2 **PAYROLL: APPROVED** Appropriation warrant for \$5,000.00 deposit to Payroll account.
Attachments: Payroll documents
- C.3 **GENERAL WARRANTS: APPROVED** the warrants for General Expenses/Work Agreements

DISCUSSION ITEMS

- D.1 **CONSENT AGENDA:** No items were removed from the consent calendar.
- D.2 **BOARD VACANCY:** Appoint new Trustee
 - a. Review Statements of Qualifications received –Landowners Mr. Kevin Finta and Mr. Brian Elliff were present with their statements of qualifications. Each candidate stood and gave a brief speech. Candidate Mr. Charles Louie was not present.
 - b. Trustee Folsom recused himself from voting on the appointment due to a potential conflict of interest with Mr. Finta related to a property rental for his cattle business.

c. Remaining Trustees voted on the trustee appointment – M/S/P by Craig/Hall to appoint Mr. Elliff to the Trustee vacancy. President Davies voted to appoint Mr. Kevin Finta. Legal counsel to draft memorandum confirming the appointment vote requirements for the Board of Trustees.

- D.3 **FERRY MATTERS:** President Davies reported that they had a ferry meeting with Mr. David Forkel. There were reported calls of gun shots on Web Tract and concern over whether staff were on payroll when the shooting occurred.
- D.4 **FRANKS TRACT FEASIBILITY STUDY:** The board discussed the status of the feasibility study. The District Manager will attempt to be placed on the public mailing list to receive informational items with regards to this project.
- D.5 **ELECTION:** District Counsel reports that she spoke with Mia Brown regarding the bylaws. The prior vote went out however there was not enough response for an affirmative vote; therefore, the district must now conduct a protest vote.
- D.6 **LEVEE IMPROVEMENT MATTERS:** Smith reports that the district needs to continue to monitor the Stevenson's property.

Blake reports that Smith will be taking care of the low spots at the blue house and the Mariani property that were not addressed through the historical PFA.

Smith reports that we need to prepare the five year plan. Blake reports that he research available grants. Blake reports that the DWR has set a deadline to have the response in by April 2018.

Blake expresses that DWR requires that a profile of the levee be surveyed to review the subsidence. A survey is required of the center line of the levee and the cross sections.

- D.7 **IMPROVEMENT PLAN FOR KUHNE PROPERTY:**
- a. The Board of Trustees reviewed the letter submitted by Kuhne's legal counsel outlining requests for improvements.
 - b. Review and consider Construction Documents for Levee Improvements for Kuhne Property – District Engineer presents a draft bid packet and the Board discussed requirements. The Board then provided direction on a time line for the bid process and completion of the project. District Engineer will present final bid packet at the March Board meeting for approval.
- D.8 **REPORTS:**
- a. The District Secretary/Manager summarized the Profit and Loss, Check Detail Report, Payroll Summary, Delinquent Assessment Report, Outstanding Pump Station Debt, and Year-to-Date Financials for the Board.
 - b. Levee Superintendent

1. Report on general maintenance activities – Smith reports that everything is satisfactory on the island.

c. Engineer

1. Blake reports that the District will not be using the California Conservation Corps Contract for Clearing & Grubbing
2. Blake reports that he is revising the DRAFT Emergency Action Plan.
3. Blake reports that he is waiting on correspondence from PG&E regarding the utility pole raising

d. Attorney

D.9 Open Session Disclosure regarding Closed Session Items pursuant to Government Code Section 54957.7

D.10 Board went into CLOSED SESSION at 10:07 AM: Conference With Legal Counsel—Pending Litigation (Government Code section 54956.9(d)(2)): 1 potential case: Claim by Scott and CJ Kuhne

D.11 The Board came back into an open Session at 11:20 AM. There was no reportable action.

D.12 TRUSTEE COMMENTS – There were no trustee comments.

ADJOURNMENT 1:00 PM: Next meeting to be held March 6, 2018