

**BRADFORD RECLAMATION DISTRICT 2059**  
**Meeting Minutes for a Special Meeting**  
**Tuesday, May 7, 2019 at 9:00 AM Budget Committee Meets**  
**10:00 AM Special Meeting**  
**Location: Antioch Fair Grounds**  
**1201 West 10<sup>th</sup> St Antioch, CA**

Present Board Pr.: Rob Davies  
Trustees: Michael Craig  
Bill Hall  
James Folsom  
Brian Eliff

Other's Present: Attorney Katie Lucchesi, Engineer Blake Johnson, District Manager Angelia Tant taking the meeting minutes. Landowners: Smith and Karen Cunningham

9:00 A.M. The budget committee met in which consisted of: Engineer Blake Johnson, Tr. Craig, Tr.Folsom and District Manager/Secretary Angelia Tant

10:00 A.M. The meeting was called to order with all Trustees present and a Quorum

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

M/S/P by Hall/Craig with all in favor and zero opposed to adopt the CONSENT ITEMS (Items listed as C.1 through C.3 on this Agenda) –

- C.1 **MEETING MINUTES: Review Board meeting minutes.**  
Attachments: RD 2059 Meeting Minutes from March 26, 2019
- C.2 **PAYROLL: Review Appropriation warrant for \$5,000.00 deposit to Payroll account.**  
Attachments: Payroll documents
- C.3 **GENERAL WARRANTS: Review Warrants for General Expenses/Work Agreements**  
Attachments: List of Warrants

**DISCUSSION ITEMS**

- D.1 **CONSENT AGENDA: There were no consent items removed**
- D.2 **Open Session Disclosure regarding Closed Session Items pursuant to Government Code Section 54957.7**
- D.3 **CLOSED SESSION began at 10:03:**
  - a. **Conference With Legal Counsel—Existing Litigation (Government Code § 54956.9 (d) (1)):** Kuhne v. Bradford Island Reclamation District No. 2059, Case No. C18-02432

**D.4 RETURN TO OPEN SESSION:** Public report of action(s) taken in Closed Session (Government Code section 54957.1) There are no reportable actions

**D.5 FERRY MATTERS:**

a. Pr. Davies gave a brief report on required repairs for the ferry and the board requested that a copy of the repair bill be requested from the DFA.

**D.6 BUDGET:**

a. Report from Budget Committee – The budget was provided to the board of trustees and the landowners present for review and consideration. Each item on the budget was discussed. The board adopted changes to the proposed budget.

b. M/S/P with all in favor and zero opposed to adopt the 2019/2020 District Budget

c. Resolution 2019 -04 certifying annual assessments, authorizing collection on the County tax roll. The Secretary described the annual requirement to authorize collection of District assessments on County tax roll. M/S/P with all in favor and zero opposed to adopt Resolution 2019-04.

**D.7 ENCROACHMENT REGULATIONS:** The board discussed the consideration of Resolution # 2019-01 Revising District Levee Encroachment Regulations. The board has opted to table the item, review the encroachment regulations, place a legal ad in the notice paper notify the public of the upcoming adoption of the encroachment regulations, post the encroachment regulations for review on the District's website and allow for the public to attend the upcoming meeting outlined in the public notice. The board discussed requesting the landowners to provide proof of insurance.

a. There was a brief discussion on ditch maintenance Required for N/S and E/W Ditch Laterals

b. Encroachment Permit Update

c. The board discussed proposed changes to the fee schedules and the option of a waiver of Permit Fees for Landowners

d. The board discussed setting up a Fee schedule to be assessed for Special Projects

**D.8 DELTA LEVEE MAINTENANCE SUBVENTIONS PROGRAM FOR 2019/2020**

Report from District Engineer on Annual Inspection with the Department of Fish and Wildlife for 2018/2019 Subventions Claim – Blake reported that he and Smith Cunningham attended a Levee Inspection with the Department of Fish and Wildlife. Blake reported that all projects were complete and in good standing.

**D.9 FIVE YEAR PLAN/FRANKS TRACT: DISCUSS/POSSIBLE ACTION**

a. Five Year Plan Update – Blake reported that he met with Trustee Craig to discuss his thoughts on the project. The five year plan should be due in a year or so and will inquire with the DWR about having a future meeting with the Trustees.

b. Frank's Tract Update – Blake expressed that he spoke with Carol Wilcox and nothing is happening at this time and the project may begin in June or July.

**D.10 LEVEE IMPROVEMENT MATTERS:**

a. Receive update from District Engineer – Blake reported that there is a need to repair some potholes out on the island. There was a brief discussion with regards to goats and sheep on the levee.

**D.11 LEVEE SUPERINTENDENT:**

- a. Equipment Purchase – There was no discussion on this item
- b. Smith Cunningham's had not accepted the Employee Position presented to him. The board requested that an ad be placed to fill the Levee Superintendent Position.

**D.12 DWR PROPOSAL SOLICITATION PACKAGE (PSP) 2018**

- a. Status report on Draft PSP – Blake reported that there is nothing to report on this subject item due to nothing being released at this time.

**D.13 REPORTS:**

**a. District Secretary given by Angelia Tant:** Secretary described financial reports and contact information.

1. Financials & District Manager's Report – Year-to-Date Budget, Profit and Loss Report, Balance Sheet, Delinquent Assessments Report and Manager's Report
2. Trustee's Contact Information Annual Update for District
3. Tax Sale Report – Board inquired on if any property sold at the most recent tax sale. Angelia expressed that she would contact Eric Moe with the Tax Assessor's office to inquire and report at the next board meeting.

**b. Engineer**

1. Emergency Action Plan – Blake reported that he currently has not heard anything from the County consultant that has been working on this project.
2. Update on Future Maintenance for the 50 Acre Mitigation Site – Blake reported that DWR advised him that they will be coming out and maintaining the mitigation to their standards. Todd Gardiner expressed that he will be updating Blake and Blake will be providing Angelia with the budget amounts.

**c. Attorney** – There were no items reported.

**ADJOURNMENT @ 12:22** Next meeting to be held **Tuesday, July 9, 2019**